
STUDENT HANDBOOK



Preparing students for success in post-high school training,
employment, and citizenship.

Having effective communication

Acting with strong character

Working collaboratively

Knowing how to think critically

Seeking creative solutions

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RIDGELINE SCHOOL ANTHEM

From the river up to the ridgeline,
We'll raise our silver, green, and blue.
Wings extended soaring together with lofty vision we'll stay true.
Challenges we overcome, working as one.
As we learn, we rise to the future, forging a pathway to the sky.
Blessed with boundless RiverHawk freedom praise to our home,
Proud Ridgeline High

RIVERHAWK FIGHT SONG

Rise up for Green and Blue as the mighty RiverHawks fly.
We'll soar above the rest ever looking to the sky.

A victory we'll claim - Go Hawks!
O' lets win this game - Go Hawks!

Ever to conquer never yield always the victor when we take the field.

We're reaching for new heights as the mighty RiverHawks fly.
Fight on for Ridgeline High for Vic - tor - y's our cry.

Go Hawks!

FACULTY

Allred, Gordon.....Social Studies, Reps
Baer, Jeremy.....Choir, Orchestra, Concurrent Enrollment
Bennett, Kelly.....Math
Bracken, Craig.....Counselor
Buchmiller, Graydon.....PE, Health, Head Boys' Basketball Coach
Christopherson, Dave.....Ceramics
Christopherson, Michelle.....Math, Reps
Couraud, Lisa.....Special Education
Crane, Bridget.....Counselor
Crosbie, Sherry.....Critical Workplace Skills
Day, Kyle.....Math, Assistant Boys' Basketball Coach
Darley, Josie.....Speech Language Pathologist
Findlay, John.....Orchestra
Gibbons, Brad.....English, Debate, Concurrent Enrollment
Gittins, Rich.....Driver Ed. (Split with MC), Assistant Football Coach
Gurney, Mike.....CTE/Tech Ed. (Split with MC)
Hamilton, Greg.....Spanish, Light and Sound
Hansen, Alex.....Counselor
Hansen, Brett.....Anatomy and Physiology, Concurrent Enrollment
Harris, Kaye Lyn.....Social Studies, Student Exec Advisor
Heilbut, Danielle.....Science, AP Biology
Holmes, Kenneth.....Science
Howell, Chris.....Activities Director, Head Football Coach
Jaggi, Sarah.....French
James, Gentry.....Family and Consumer Science
Jenks, Ainsli.....English, PE, Head Girls' Basketball Coach
Johnson, Tara.....Counselor
Johnson, Joseph.....Financial Literacy, Social Studies
Johnson, Riley.....Special Education
Jones, Marlee.....Special Education
Kirby, Mary.....Math, Concurrent Enrollment, Head Cross Country Coach
Lange, Alana.....Family and Consumer Science
Leonard, Rebecca.....Agriculture, FFA
Liese, Barbara.....Science
Lofland, Melinda.....Social Studies
Loscher, Jennifer.....Counselor
Lynch, Sarah.....History, Drama
Macdonald, John.....Special Education
Major, Julie.....Social Studies, AP English, AP Government
Messick, Lane.....Math
Merrill, Sherese.....PE, Health
Morrill, Jarrett.....Spanish, Psychology, Head Wrestling Coach
Murray, Debbie.....Special Education
Odd, Bonnie.....Media Specialist
Ovard, Shyanne.....Agriculture, FFA
Pabst, Julie.....English

Petersen, John.....	Robotics, Engineering, Electronics, Computer Science
Peterson, Laura.....	Math, AP Calculus, AP Statistics
Putnam, Zach.....	Guitar, PE
Rasmussen, Kim.....	Science, AP Chemistry
Redmon, Nicholas.....	German, Psychology, US History
Self, Jaycie.....	Visual Art, AP Art
Shelton, Adam.....	Business, Social Dance
Shelton, Jeanne.....	Social Dance (Split with MC)
Skidmore, Jerry.....	Math, Lacrosse Commissioner
Smith, Caroline.....	English, ESL
Smith, Emma.....	Science
Sorensen, Teisha.....	FACS
Stanger, Kyle.....	Business
Stevenson, Mark.....	English, Yearbook, Newspaper, Chinese (Split with MC)
Thomas, Rob.....	Science, After School Driver's Ed
Torres, Heather.....	English
Torrey, Tiffany.....	Photography, Video
Wade, Phillip.....	AP English, English
Webb, Steve.....	English
Wells, Jeremy.....	Band
Whipple, Jennifer.....	Math
Wing, Michael.....	Social Studies
Wright, Kyle.....	Science, PE, Assistant Cross Country
Young, Corrie.....	FACS
New Teacher.....	Special Education

FACULTY AND STAFF BY DEPARTMENT

ADMINISTRATION

Robert Henke, Principal
 Brittany Foster, Assistant
 Principal
 Jim Crosbie, Assistant Principal
 Chris Howell, Activities Director
 Skyler Jensen, Resource Officer

GUIDANCE DEPARTMENT

Craig Bracken (E-H, N)
 Bridget Crane (A, W)
 Alex Hansen (B-D, X-Z)
 Tara Johnson--Dept. Chair (I-M,
 V)
 Jennifer Loscher (O-U)

Business

Joseph Johnson-- *Dept. Chair*
 Adam Shelton
 Kyle Stanger

ESL

Ainsli Jenks
 Caroline Smith -- *Dept. Chair*
 Mike Wing

FACS

Gentry James
 Alana Lange -- *Dept. Chair*
 Teisha Sorensen
 Corrie Young

Fine Arts

Jeremy Baer -- *Dept. Chair*
 Dave Christopherson
 John Findlay
 Sarah Hall
 Zach Putnam
 Jaycie Self
 Tiffany Torrey
 Jeremy Wells

Foreign Language

Greg Hamilton -- *Dept. Chair*
 Sarah Jaggi
 Jarrett Morrill
 Nicholas Redmon
 Mark Stevenson

Language Arts

Brad Gibbons
Ainsli Jenks
Julie Major
Julie Pabst
Cody Scott
Caroline Smith – *Dept. Chair*
Mark Stevenson
Matthew Stockett
Heather Torres
Phillip Wade
Steve Webb

Math

Kelly Bennett
Erika Biehn
Michelle Christopherson
Kyle Day
Mary Kirby
Lane Messick
Laura Peterson – *Dept. Chair*
Jerry Skidmore
Jennifer Whipple

Media Center

Bonnie Odd – *Dept. Chair*

Misc.

Rich Gittins – Drivers Ed.
Rob Thomas – Drivers Ed

Physical Education/Health

Graydon Buchmiller
Ainsli Jenks
Sherese Merrill – *Dept. Chair*
Jeanne Shelton
Zach Putnam
Kyle Wright

Science

Brett Hansen
Danielle Heilbut
Kenneth Holmes
Melissa Kofoed
Barbara Liese
Kim Rasmussen – *Dept. Chair*
Emma Smith
Rob Thomas
Kyle Wright

Social Studies

Gordon Allred
Sarah Hall
Kaye Lyn Harris – *Dept. Chair*
Joseph Johnson
Melinda Lofland
Julie Major
Jarret Morrill
Mike Wing

Special Education

Lisa Couraud
Josi Darley
Riley Johnson
Marlee Jones
Richard Lisonbee
John Macdonald – *Dept. Chair*
Debbie Murray

Agriculture/Technology

Shyanne Ovard
Rebecca Leonard
Mike Gurney
John Peterson – *Dept. Chair*

Coaches

FALL SPORTS

Cheer – Jenny Stolworthy
Cross-country – Mary Kirby, Kyle Wright
Football – Chris Howell
Soccer – girls – Mark Tuerson
Tennis – girls - Josh Hinkle

WINTER SPORTS

Boys Basketball – Graydon Buchmiller
Girls Basketball – Ainsli Jenks
Swimming – Taryn McEuen
Wrestling – Jarrett Morrill
Drill – Karleen Tansock

SPRING SPORTS

Baseball – Paul Bowler
Soccer – boys – Dale Buchanan
Softball – Mike Anderson
Tennis – Josh Hinkle
Track – Katrina Parker

OTHER EXTRA-CURRICULAR/ADVISERS

Choir – Jeremy Baer
Exec – Kaye Lyn Harris
Debate – Brad Gibbons
FBLA – Sherry Crosbie
Light and Sound – Greg Hamilton
Marching Band – Jeremy Wells
Orchestra – John Findlay
Representatives – Gordon Allred, Michelle
Christopherson

Secretaries

Attendance – Suzanne Taylor

Bookkeeper - Kristina Daines
Bookkeeper Assistant – Sandra Larkin
Career Center – Marcie Hansen
Computer lab/Testing – Lora Hendrickson
Ed Net – Natalie Baer
Flex/Supply Room – Kendra Taggart
Head Secretary – Cindy Lundskog
Lunch – Jalyn Rigby
Receptionist – Christa Harding
Registrar – Gay Leishman

AIDES

CAFETERIA

Jennifer Bastian
Carol Ann Davis
D'Le Eustice
Amy Hanks
Annie Parker
Mickey Ricks
Geraldine Sharples
Diana Smith - *Manager*

CUSTODIANS

Scott Bischoff
Josh Hansen – *Head custodian*
Rob Hearn
Kylan Knight
Dusty Lowe
Matt Morris

STUDENT LEADERS

EXECUTIVE COUNCIL

Kaye Lyn Harris - *Advisor*
Josh Cook - President
Sadie Anderson - Vice President
Daniel Mickelson - Secretary
Ivey Davies - Historian
Duncan Hickman - Treasurer
Jenny Albrechtsen - Pride Executive
Mikaeli Hill - Social Executive
Kaleb Buchmiller - Student Executive

SENIOR CLASS

Alana Lange - *Advisor*
Tyler Sparrow - President
Kayla Fuller - Vice President
Islay kekauoha - Secretary
Kaitlyn Labrum - Historian
Rachel Bingham - Treasurer

JUNIOR CLASS

Ainsli Jenks - *Advisor*
Bradley Daines - President
Shelby Murphy - Vice President
Britton Campbell - Secretary

SOPHOMORE CLASS

Danielle Hielbut - *Advisor*
Joseph Tenny - President
Jenny Stauffer - Vice President
Heather Hoffman - Secretary

FRESHMAN CLASS

Mike Wing - *Advisor*
Clarissa Anderson - President
Ava Bowen - Vice President
Katie Williams - Vice President
Ashton Morrell - Secretary

REPRESENTATIVES OFFICERS

Gordon Allred, Michelle Christopherson - *Advisors*

Presidents :

Rebecca Oborn
Dallan Holbrook

Vice Presidents:

Amelia Merkley
Britton Parkinson

Secretaries:

Hally Gittins
Dallin Card

CHEER/STUNT SQUADS

Jenny Stolworthy - *Advisor*

Codi Smith - *Assistant Advisor*

Sophia Stolworthy

Teeya Wayment

London Crandall

Emliy Bernhardt

Elle Bindrup

Molly Mortenson

Sofia Low

Kailee-Jade Jenson

Georgia Nielsen

Kinzie Eliason

Eliza Dushku

Addison Christensen

Gracee Allen

Kyli Robins

Adrienne Stokes

Maddie Broberg

Sydnee Jensen

Sydney Womack

Carly Low

Abby Rowley

Alexis Barr

Elli Rippstein

Naomi West

Emma Hedelius

Ali Wolford

Katelyn Wiberg

Mckenna Ray

Seth Duffin

Bradeon Budge

Corbin Stettler

PUBLICATIONS

"Accipiter" Yearbook

"Hawkeye" Newspaper

CLUBS AND ORGANIZATIONS

Academic Olympiad – Julie Major

Close-Up --Julie Major

Color Guard -- Jeremy Wells

Conversations with Coffee – Emma Smith, Kenneth Holmes

FBLA – Joseph Johnson

FCCLA Alana Lange, Teisha Sorensen, Gentry James

FFA -- Shyanne Ovard, Rebecca Leonard

German Club -- Nicholas Redmon

GSA – Melinda Lofland

Hawkwarts (Harry Potter Club) - Emma Smith

HOSA – Brett Hansen

Key Club -- Tiffany Torrey, Joseph Johnson

MESA – Kenneth Holmes, Lane Messick

Model United Nations -- Melinda Lofland

National Honor Society -- Laura Petersen

Nerd Herd - Gordon Allred

Chamber Choir Rhapsody -- Jeremy Baer

Large Choir Resonance --Jeremy Baer

Ski Club - Sherese Merrill

Treble Choir Revel--Jeremy Baer

Theatre Club --Sarah Hall

VEX Robotics – John Petersen

We the People – Julie Major

SECTION I: RIDGELINE HIGH SCHOOL CONSTITUTION

AMENDMENTS

- A. An amendment to this constitution must be presented to the Executive Council and be discussed in the student senate and approved by three-fourths of this body, and then must be ratified by the student body by secret ballot.
- B. A simple majority vote of students who have voted on the designated day shall be required before an amendment shall be made part of the constitution.
- C. Each proposed amendment shall be announced at least one week previous to voting on such amendments.
- D. An amendment may be proposed either by the Executive Council or a member of the student senate.

ELECTION AND SELECTION PROCEDURES

Executive Council

- A. All campaigning is done under the direction of the Executive Council. Votes for a "write-in" candidate will not be counted.
- B. Students must go through both the primary and final elections before being elected, unless he/she is unopposed.
- C. Rules and regulations may be obtained in the student body office for all candidates.
- D. All elected officers of the executive council shall be elected by secret ballot in their junior year and serve in their senior year.
- E. Primary elections will be held at such a time as determined by the student body officers, in consultation with school administrator and school calendar.
- F. All candidates who are eligible will appear on the ballot.
- G. Each student will vote for up to the number of open positions.
- H. Final elections will be held following three days of campaigning. Each student will vote for up to eight candidates.

Cheer Elections

- A. Final candidates for cheerleader and stunt squad will be selected by a group of judges chosen by the advisor.
- B. Twenty-four cheerleaders will be selected from the next year's sophomore, junior, and senior classes.
- C. There will be a minimum of six seniors and six juniors
- D. A stunt squad may also be selected and the number will not exceed six.

-
- E. The advisor may select a mascot.

Yearbook and Newspaper

The advisor shall choose editors, assistant editors and business managers of the yearbook and newspaper.

Class Officers

- A. The elections of all class officers will follow the same format as the general student body election.
- B. Officers of each class will consist of a president, vice-president and secretary, with the exception of the senior class officers, which will also include a historian.

Reps

Elections for the position of Reps officers will be carried out the same as class officers.

ELECTION REQUIREMENTS

Executive Council

- A. Nominations for Executive Council shall be by petition.
- B. The signature of ten students is required to run for office.
- C. Executive council candidates must have:
 - a. A cumulative academic grade point average of 3.0 (9th grade to present) or a cumulative academic grade point average of 3.0 or better (from the preceding two trimesters).
 - b. No academic "F" or "I" during the preceding two grading periods.
 - c. Petitions submitted to the advisor by the deadline. The deadline for petitions will be announced by the Executive Council.

Student Representatives (REPS)

- A. The officers shall be seniors.
- B. Every student who has paid an activity fee is automatically a member.
- C. Nominations for REPS Officer shall be by petition.
- D. The signature of ten students is required to run for office.
- E. REPS council candidates must have:
 - a. An accumulative academic grade point average of 3.0 (9th grade to present) or an accumulative academic grade point

-
- average of 3.0 or better (from the preceding two trimesters).
 - b. No academic "F" or "I" during the preceding two grading periods.
- F. Petitions must be submitted to the advisor by the deadline. The deadline for petitions will be announced by the Executive Council.

Class Officers

- A. Nominations for class officers shall be by petition.
- B. The signature of ten students is required to run for office.
- C. Class officer candidates must have:
 - a. An accumulative academic grade point average of 3.0 (9th grade to present) or an accumulative academic grade point average of 3.0 or better (from the preceding two trimesters).
 - b. No academic "F" or "I" during the preceding two grading periods.
- D. Petitions must be submitted to the Executive Council advisor by the deadline. The deadline for petitions will be announced by the Executive Council.
- E. Candidates for freshman class office will refer to middle school cumulative grade point averages.

Club Officers

Club officers will be chosen according to individual club constitutions.

Royalty

- A. Royalty candidates must be in compliance with the Citizenship and Behavior Policy.
- B. Royalty of any major school function shall be elected by ballot.
- C. A student may not be elected to a royalty of any major school function more than once in his/her four years of high school.

Elected Offices

No student shall hold no more than one elective office at the same time.

GOVERNMENT

Executive Council

- A. The Executive Council shall constitute the highest student authority in the executive branch of the school. The Executive Council shall consist of the following elected officers of the student body:
 - B. President
 - C. Vice-President

-
- D. Secretary
 - E. Historian
 - F. Four Executives
 - G. Duty of the Executive Council as a whole:
 - a. Appropriate monies of the organization.
 - b. Fill vacancies in any elected position.
 - c. Conduct all school-wide elections.
 - d. Organize cultural and social activities and activities supporting athletics.
 - e. Be a liaison between students, administration, parents and the community.
 - H. All members of the Executive Council, before assuming office, shall pledge: "I do solemnly pledge that I will uphold and obey all laws and rules of Ridgeline High School, support all school activities, and fill the office to which I am elected to the best of my ability."
 - I. The principal will appoint the advisor of the Executive Council.

Student Senate

- A. A time will be designated for elections of a representative and alternate from each homeroom as needed.
- B. Representatives will participate in senate meetings with the executive council to be called as needed.
- C. This body shall be the legislative group of the school. It has no executive powers as such.
- D. The duty of said representatives is to communicate students' concerns at senate meetings and to educate their respective homerooms in matters pertaining to school environment.

LIMITATIONS

All powers granted in this constitution are contingent upon approval of the school administration.

No school ruling is allowed that is contrary to the policies of the Cache School District.

MEMBERSHIP

Membership in this organization shall be of two kinds:

- A. Active-- All registered students who have paid their student activity fees shall be active embers of this organization. They shall have all rights, privileges, and obligations of membership.

-
- B. Honorary-- Honorary membership shall consist of Faculty and Staff, Principals, Superintendents, and members of the Board of Education.

ORGANIZATION

- A. The name of this organization shall be the Ridgeline High School Student Association.
- B. The Mission Statement of Ridgeline High School: Preparing students for success in post-high school training, employment, and citizenship.
- C. The school colors shall be blue, green, silver, and white.
- D. The school mascot shall be a RiverHawk (Osprey).

PROBATION OR REMOVAL FROM OFFICE

- A. Any officer through the neglect of duty may be removed from office by consensus of the administration and advisor.
- B. All elected and appointed persons are responsible for the completion of all their duties decided by the advisor, administration and presidencies as a whole. If a member does not complete his/her duties, he/she may subject to a review.
- C. If any elected or appointed officer of the school, while in office, fails to maintain a 3.0 grade point average, or receives an "F" grade, he or she will automatically be put on probation for the period of one trimester. Probation is defined as:
 - D. Cannot vote or participate as an officer at any activity, or wear any item of clothing affiliated with the position. Cannot function in an official capacity.
 - E. Failure to comply with the probation or the grade standard by the end of the period of probation will be result in removal from office.
 - F. Infractions (criminal, civil, citizenship and behavior) by an elected or appointed officer will be dealt with as follows:
 - G. An informal investigation will be conducted by administration, advisor and when appropriate the school resource officer.
 - H. If the student officer is found guilty of an infraction, he/she may be placed on probation or removed from office. School officials will determine the length of probation or a decision to remove from office.

PUBLICATIONS

- A. The official name of the school yearbook shall be the "Accipiter"
- B. The official name of the school paper shall be the "Hawkeye"

REPRESENTATION

The Ridgeline High School Administration reserves the right to declare any student ineligible to represent the school in any organization or activity if a student fails to

uphold adopted school standards. The administration also endorses and upholds the eligibility standards of the Utah High School Activities Association.

Procedures to Determine Eligibility

- A. Standards for participation in groups/clubs that represent Ridgeline High School are to be in the form of a constitution for that particular group. The school administration and the school board must approve the constitution. A meeting with the group advisor, parents and administration may be held to clarify any standards.
- B. A contract statement must be signed by the student and parent as to their understanding and acceptance of eligibility requirements.
- C. The advisor must be in attendance for practices and performances. The advisor should check regularly to determine student eligibility in regards to attendance and tardies.

TENURE

- A. The tenure of office for elected officers shall be from installation to graduation of the appropriate year.
- B. Any student holding an elected office must be registered as a full-time student.
- C. If a vacancy occurs in any office other than that of president, the principal and executive council shall appoint a successor.
- D. If the office of president is vacated the vice-president becomes president.
- E. The executive council and advisor may then appoint or declare an election for a new vice-president, depending on the time of the year.

SECTION II: RIDGELINE HIGH SCHOOL STUDENT POLICIES AND GUIDELINES

The Mission Statement of Ridgeline High School:

Preparing students for success in post-high school training, employment, and citizenship.

Ridgeline graduates will:

Have effective communication
Act with strong character
Work collaboratively

Know how to think critically
Seek creative solutions

ATTENDANCE POLICY

Student attendance is governed by State laws and by District and School policies. State laws and education policies require that students attend school. Following are the basic attendance policy requirements.

- A. There are three classes of absences:
 - a. Verified (those cleared by a parent contact with the attendance office)
 - b. Unverified (those not cleared by a parent)
 - c. School Excused (those absences due to a student's involvement in a school activity)
- B. Attendance begins the first day of the trimester, and if a student transfers from a class, the attendance in the previous class follows the student into the new class. During class time, students are expected to be in class. Students are not allowed to be in the school building if they are not enrolled in a class. Violators may be cited for trespass and referred to the courts.
- C. A parent/legal guardian will have five (5) school days to verify (report the cause) of any absences. After that the absences will remain unverified and may be marked as a truant. After 5 days a parent/guardian cannot change the student's attendance. This can be appealed through an administrator.
- D. Family vacations will be accepted only as they are pre-approved, not after the fact. Approval of family vacation requests will be contingent upon previous history of good attendance. Pre-approved vacation days are treated as verified absences, and the student is fully responsible for all course work missed. Pre-approved vacation days will not affect a student's eligibility to participate in extracurricular activities. To request a pre-approved absence, students must submit a Request for Pre-Approved Absence form to the office, signed by their teachers and an administrator.

Ridgeline High School uses state law as its attendance policy. Below is the attendance policy as outlined Utah law:

Index Utah Code

Title 53G Public Education System -- Local Administration

Chapter 6 Participation in Public Schools

Part 2 **Compulsory Education**

Effective 5/8/2018

53G-6-201. Definitions.

For purposes of this part:

- (1) (a) "Absence" or "absent" means, consistent with Subsection (1)(b), failure of a school-age minor assigned to a class or class period to attend the entire class or class period.
 - (b) A school-age minor may not be considered absent under this part more than one time during one day.
- (2) "Habitual truant" means a school-age minor who:
 - (a) is at least 12 years old;
 - (b) is subject to the requirements of Section 53G-6-202; and
 - (c)
 - (i) is truant at least 10 times during one school year; or
 - (ii) fails to cooperate with efforts on the part of school authorities to resolve the minor's attendance problem as required under Section 53G-6-206.
- (3) "Minor" means a person under the age of 18 years.
- (4) "Parent" includes:
 - (a) a custodial parent of the minor;
 - (b) a legally appointed guardian of a minor; or
 - (c) any other person purporting to exercise any authority over the minor which could be exercised by a person described in Subsection (4)(a) or (b).
- (5) "School-age minor" means a minor who:
 - (a) is at least six years old, but younger than 18 years old; and
 - (b) is not emancipated.
- (6) "School year" means the period of time designated by a local school board or local charter board as the school year for the school where the school-age minor:
 - (a) is enrolled; or
 - (b) should be enrolled, if the school-age minor is not enrolled in school.
- (7) "Truant" means absent without a valid excuse.
- (8) "Truant minor" means a school-age minor who:
 - (a) is subject to the requirements of Section 53G-6-202 or 53G-6-203; and
 - (b) is truant.
- (9) "Valid excuse" means:
 - (a) an illness, which may be either mental or physical;
 - (b) a family death;
 - (c) an approved school activity;
 - (d) an absence permitted by a school-age minor's:
 - (i) individualized education program, developed pursuant to the Individuals with Disabilities Education Improvement Act of 2004, as amended; or
 - (ii) accommodation plan, developed pursuant to Section 504 of the Rehabilitation Act of 1973, as amended; or
 - (e) any other excuse established as valid by a local school board, local charter board, or school district.

Effective 1/24/2018

53G-6-203. **Truancy** -- Notice of truancy -- Failure to cooperate with school authorities.

(1) Except as provided in Section 53G-6-204 or 53G-6-702, a school-age minor who is enrolled in a public school shall attend the public school in which the school-age minor is enrolled.

(2) A local school board, charter school governing board, or school district may impose administrative penalties on a school-age minor in accordance with Section 53G-8-211 who is truant.

(3) A local school board or charter school governing board:

(a) may authorize a school administrator, a designee of a school administrator, a law enforcement officer acting as a school resource officer, or a truancy specialist to issue notices of truancy to school-age minors who are at least 12 years old; and

(b) shall establish a procedure for a school-age minor, or the school-age minor's parents, to contest a notice of truancy.

(4) The notice of truancy described in Subsection (3):

(a) may not be issued until the school-age minor has been truant at least five times during the school year;

(b) may not be issued to a school-age minor who is less than 12 years old;

(c) may not be issued to a minor exempt from school attendance as provided in Section 53G-6-204 or 53G-6-702;

(d) shall direct the school-age minor and the parent of the school-age minor to:

(i) meet with school authorities to discuss the school-age minor's truantries; and

(ii) cooperate with the school board, local charter board, or school district in securing regular attendance by the school-age minor; and

(e) shall be mailed to, or served on, the school-age minor's parent.

(5) Nothing in this part prohibits a local school board, charter school governing board, or school district from taking action to resolve a truancy problem with a school-age minor who has been truant less than five times, provided that the action does not conflict with the requirements of this part.

Effective 1/24/2018

53G-6-205. **Preapproval of extended absence.**

In determining whether to preapprove an extended absence of a school-age minor as a valid excuse under Subsection 53G-6-201(9)(e), a local school board, local charter board, or school district shall approve the absence if the local school board, local charter board, or school district determines that the extended absence will not adversely impact the school-age minor's education.

Effective 1/24/2018

53G-6-206. Duties of a school board, local charter board, or school district in resolving attendance problems -- Parental involvement -- Liability not imposed.

(1) (a) Except as provided in Subsection (1)(b), a local school board, local charter board, or school district shall make efforts to resolve the school attendance problems of each school-age minor who is, or should be, enrolled in the school district.

(b) A minor exempt from school attendance under Section 53G-6-204 or 53G-6-702 is not considered to be a minor who is or should be enrolled in a school district or charter school under Subsection (1)(a).

(2) The efforts described in Subsection (1) shall include, as reasonably feasible:

(a) counseling of the minor by school authorities;

(b) issuing a notice of truancy to a school-age minor who is at least 12 years old, in accordance with Section 53G-6-203;

(c) issuing a notice of compulsory education violation to a parent of a school-age child, in accordance with Section 53G-6-202;

(d) making any necessary adjustment to the curriculum and schedule to meet special needs of the minor;

(e) considering alternatives proposed by a parent;

(f) monitoring school attendance of the minor;

(g) voluntary participation in truancy mediation, if available; and

(h) providing a school-age minor's parent, upon request, with a list of

resources available to assist the parent in resolving the school-age minor's attendance problems.

(3) In addition to the efforts described in Subsection (2), the local school board, local charter board, or school district may enlist the assistance of community and law enforcement agencies as appropriate and reasonably feasible in accordance with Section 53G-8-211.

(4) This section does not impose civil liability on boards of education, local school boards, local charter boards, school districts, or their employees.

(5) Proceedings initiated under this part do not obligate or preclude action by the Division of Child and Family Services under Section 78A-6-319.

MAKE-UP WORK DURING ABSENCES

- A. Making up work missed during an absence is the responsibility of the student.
- B. Make-up work will be allowed only for school excused and verified absences.

OPEN CAMPUS

An open campus means that once students arrive on campus, they may not leave the school grounds without parental permission, except for their lunch-time.

If it is necessary for a student to leave school, a parent or legal guardian must contact the office to check the student out.

If a student leaves campus, they become the responsibility of the parent/guardian. A student who leaves campus without permission will be recorded as truant.

POLICY ON REMOVING MINORS 16 YEARS OLD AND OLDER FROM SCHOOL

Utah State Law 53G -6-204 states that minors may be exempt from school attendance for the following reason:

1(D) the district superintendent or charter school governing board has determined that a school-age minor over the age of 16 is unable to profit from attendance at school because of inability or a continuing negative attitude toward school regulations and discipline.

POLICY ON 18 YEAR-OLD SENIORS

A. Seniors who are 18 years old are under the same attendance and behavior policies as all other students.

B. Senior who are 18 year old and choose not to follow school policies may be removed from the school regardless of whether they have met graduation requirements.

BEHAVIOR AND DISCIPLINE POLICY

A. Social interaction is an important part of high school experience, and our goal is to provide a safe and pleasant place to attend school.

B. Suspension or expulsion is mandatory for the following violations:

- a. Any serious violation affecting another student or a staff member, or occurring in a school building, in or on school property, or in conjunction with any school activity, including the possession, control, or actual or threatened use of a real, look-alike, or pretend weapon, explosive, or noxious or flammable material under 52A-3-502 of the Utah Code, or the sale, control, or distribution of a drug or controlled substance as defined in 58-37-2 of the Utah Code, an imitation controlled substance as defined in 58-37b-2 of the Utah Code, or drug paraphernalia as defined in 58-37a-3 of the Utah Code. NOTE: School property includes parking lots and playing fields.
- b. The commission of an act involving the use of force or the threatened use of force.

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- C. Suspensions or expulsions from other schools or school districts will be honored at Ridgeline High School. A student may be denied admission to a public school on the basis of having been expelled from that or any other school during the preceding 12 months.
- D. In addition to the above consequences, Ridgeline High School and the Cache County School Board identify the following student behaviors as inappropriate and subject to school discipline, which may include in-school or out-of-school suspensions:
- a. Insubordination - Involves misconduct subversive to the discipline of the school and/or the display of gross disrespect or contempt for school personnel.
 - b. Use of vulgar or profane language - Use of obscene, vulgar, or indecent language, either spoken, written or electronically disseminated on school property or at a school activity.
 - c. Possession of obscene literature - The possession and/or the dissemination of obscene pictures, literature, or publications on campus, including electronic as well as printed materials and student composed materials as well as those commercially acquired.
 - d. Possession, sale, or use of controlled substances - Possession, sale, or use of any controlled substance (e-cigarettes, vaping products, tobacco, drugs, and alcohol) or drug paraphernalia.
 - e. Violent behavior - Potential or actual violent behavior including fights, assaults toward students or staff, and/or intimidating threats of violent behavior toward students or staff.
 - f. Disturbance of the school environment - Behaviors or clothing which disrupt or impede the education process.
 - g. Default in educational requirements - Failure to maintain a satisfactory level of scholastic attainment as defined by the Plan for College and Career Readiness.
 - h. Disrupting the Operation of a School - Loitering, trespass, extortion, criminal mischief/vandalism, burglary/theft, or rape, or other behavior disruptive to the educational process, regardless of whether criminally convicted.
 - i. Noncompliance with any school rule or regulation.
 - j. Bullying, hazing, harassment, sexual or not, or stalking of students or staff.
 - k. Dishonesty in student work or testing, including cheating and/or plagiarism.
 - i. A teacher may give the student a zero grade for the assignment/test.

BEHAVIOR POLICY INTERVENTIONS

- A. Discipline measures for classroom misbehavior may include the following:
 - a. Referral to a building administrator.
 - b. Parent meeting to include teacher(s) involved, administrator, parent(s), and student. During the parent meeting the following options will be explored:
 - c. Resolution of the problem
 - d. Suspension
 - e. Removal from class
- B. Teachers may remove a student from class for one day for misbehavior as defined in their school plan provided the teacher contacts the parent(s) and notifies the school administration of the action.
- C. School district administrators may suspend a student from school for up to ten days for misbehavior as defined in school policy, provided parents are notified and a parent conference is arranged.

COMPUTER TRACKING OF STUDENT BEHAVIOR

A computer tracking system (Power School) is in place at Ridgeline High School and provides a record of student interventions, grades, attendance, demographics, and academic progress

TRESPASSING

Students who do not have a class may not be on campus during school hours, and if they are found to be on campus, they will be considered trespassing. Students that have been suspended from school will be considered trespassing if they come on campus anytime while suspended.

GENERAL INFORMATION

ACTIVITIES

If a club or organization wishes to sponsor an activity (dance, etc.), the sponsoring organization must receive permission from the administration and Executive Council.

AIDES

Some students may elect to work as student aides. Only senior students are eligible, and they may work as an aide for only one trimester. Additionally, only the principal can approve a student's request to be an aide. As an aide, the student works under the direction of a staff member, receives a grade and credit, and is expected to carry out tasks assigned by the staff member. Students working as aides are given a P

grade, not a letter grade, and some colleges and universities view P grades negatively in granting scholarships, placement, or admissions.

ASSEMBLIES

All students are expected to attend assemblies or be in an authorized area on campus.

AWARDS

Ridgeline High School recognizes two types of awards: School Awards and Special Awards. School awards are those given by the school or one of its departments; special awards are those given by organizations or individuals outside of the school. The criteria for school awards are set by the school, and the criteria for special awards are set, with the approval of the administration, by the organization or individual giving the award. The following awards are given by Ridgeline High School:

- A. **Honor Roll:** Each trimester, students who have maintained a 3.667 GPA while enrolled in at least three classes are recognized on a school honor roll.
- B. **Department Scholars:** Each of Ridgeline's departments will identify a senior student who has demonstrated scholarship, leadership, interest, and success in that particular department. Each department may develop its own standards for identifying that outstanding senior student.
- C. **RiverHawk Academic Achievement Awards (Triple A Award):** The Triple A award is given to all students who have achieved a 3.667 GPA for two, consecutive trimesters in any one year. Conceivably, a student could earn three Triple A awards during his/her time at Ridgeline.
- D. **Academic Letter Awards:** Academic letters are granted to juniors or seniors who have been on the honor roll at least six trimesters during grades 9-12 and who have carried a course load of at least one-half of his/her classes being academic: math, language arts, social studies, and/or science classes during those six trimesters. This award can only be awarded one time during the student's high school career.
- E. **Activity Letter Awards:** Activity letters are given to students who have met the particular activity's criteria for a letter. Academic letters are given at the school's honors assembly. Other letters may be given when an organization holds its honors celebration.
- F. **National Honors Society Membership:** Membership in National Honors Society is reserved for the top 15% of the graduating senior class who have demonstrated scholarship. Additionally, students seeking NHS membership must provide evidence of service to community and school, leadership, and good character. A formal application is required, including letters of

-
- recommendation. A Junior National Honors Society chapter exists for the top 15% of the junior class.
- G. ***Sterling Scholars***: The school and its departments will identify a student to compete in each area of Sterling Scholar competition according to criteria developed by the school and its departments.
- H. Graduation Recognition
- a. ***Valedictorian***(s) Students graduating with a 4.0 GPA
 - b. ***Valedictory Speaker***(s)
The student must qualify as a valedictorian (4.0 Cumulative GPA) of the current graduating class. The top two ranked students will be selected as Valedictory speakers. Students will be ranked by:
 - c. Academic rigor - 67%
Academic Rigor: Total number of Trimesters of AP and/or Concurrent classes taken in grades 10-12 will be ranked highest to lowest and then multiplied by 67%. Low points being top academic students
 - d. ACT/SAT test performance - 33%
ACT composite score will be ranked highest to lowest (current conversion chart will be used if the student took only the SAT) and then multiplied by 33%.

BELL SCHEDULE

School begins all days at 8:00am and ends Monday through Thursday at 2:45pm. On Fridays classes end at 1:30pm.

Monday – Thursday

First Lunch			Second Lunch		
1st Period	8:00 – 9:00	60 min.	1st Period	8:00 – 9:00	60 min.
FLEX Period	9:05 – 9:55	50 min.	FLEX Period	9:05 – 9:55	50 min.
2nd Period	10:00 – 11:00	60 min.	2nd Period	10:00 – 11:00	60 min.
Lunch	11:00 – 11:30	30 min.	Lunch	11:05 – 12:05	60 min.
3rd Period	11:35 – 12:35	60 min.	3rd Period	12:05 – 12:35	30 min.
4th Period	12:40 – 1:40	60 min.	4th Period	12:40 – 1:40	60 min.
5th Period	1:45 – 2:45	60 min.	5th Period	1:45 – 2:45	60 min.

Friday

First Lunch			Second Lunch		
1st Period	8:00 – 8:50	50 min.	1st Period	8:00 – 8:50	50 min.
FLEX Period	8:55 – 9:20	25 min.	FLEX Period	8:55 – 9:20	25 min.
2nd Period	9:25 – 10:15	50 min.	2nd Period	9:25 – 10:15	50 min.
Lunch	10:15 – 10:45	30 min.	Lunch	10:20 – 11:10	50 min.
3rd Period	10:50 – 11:40	50 min.	3rd Period	11:10 – 11:40	30 min.
4th Period	11:45 – 12:35	50 min.	4th Period	11:45 – 12:35	50 min.
5th Period	12:40 – 1:30	50 min.	5th Period	12:40 – 1:30	50 min.

First Lunch – Main floor

Second Lunch – Upstairs and Seminary

BRIDGERLAND TECHNICAL COLLEGE (BTech)

Students may elect to attend BTECH while enrolled at Ridgeline. BTECH is a separate educational institution with its own rules, policies, and requirements. BTECH attendance, behavior, and grading policies are independent of those at Ridgeline. During the time a student is enrolled at BTECH, the student is not allowed to be on campus at Ridgeline and could be cited for trespass. Additionally, if a student is removed from BTECH because of attendance or behavior violations, there is no option for enrollment at RHS until the start of the next trimester.

Transportation to and from BTECH is provided by the school district. Success at BTECH is directly correlated with student maturity and readiness. Accordingly, the school recommends that sophomores not enroll in BTECH classes.

BUSES

Buses will leave Ridgeline 10 minutes after the last bell. The bus loading areas are located on the east side of the building. Bus drivers are in complete charge of students while the students occupy the bus. Drivers are authorized to issue temporary suspensions to any students who do not conduct themselves properly on the bus. Student misbehavior on a bus may also result in discipline by school administrators. Severe or continued misbehavior may result in loss of bus privilege.

CACHE HIGH SCHOOL

Cache High School is an alternative high school with enrollment based on decisions made at Ridgeline High School by counselors and administration. Positions are limited to space available, and preference for additional placements is based upon the following criteria: Evidence that the student is making serious effort to succeed at Ridgeline, Class rank (preference to seniors, then juniors, and lastly sophomores), other considerations unique to the student/situation. Regardless of all other issues, unless the student is cleared of payment of all fees due to Ridgeline, the student will not be transferred.

CALENDARING

Organizations wishing to calendar an event should submit their requests in writing before the end of April to the administrator coordinating the school calendar.

CELL PHONES

Ridgeline High School follows the Cache County School District Board of Education Cell Phone Policy, which is as follows:

I. Introduction

Cellular devices have become an important communication tool in our society. The Cache County School Board recognizes the value of these devices but also understands if used inappropriately, they can disrupt the learning environment. As such, the school board seeks to adopt a policy of acceptable use of cellular devices at school while also creating reasonable expectations for limits. Use of a cellular device falls under the following guidelines:

III. Secondary Schools 7-12

A. Cellular devices must be on silent while on campus and remain on silent throughout the school day.

B. Cell phones are to be put away during class time unless authorized by a teacher. Teachers have the authority to allow or ban cellular device use during their respective class times. Students should never be disadvantaged or penalized in classroom settings for not having access to a cell phone.

C. Considerable leniency for cellular device use will be allowed in emergency situations. However, cellular device use should not interfere with the students' ability to follow directions or adhere to safety advisement from school personnel.

D. Wearable cellular devices may be worn as long as they do not create a distraction or a disruption during school hours.

E. Cellular cameras and audio recorders may only be used for specific educational benefits and only with prior permission of the teacher or administrator.

F. Students who choose to bring cellular devices to school do so at their own risk. The school district assumes NO LIABILITY for lost, stolen, or damaged devices.

IV. Disciplinary Measures

A. Failure to adhere to the guidelines above may result in disciplinary measures such as:

1. Verbal warning. Student may be asked to turn off their device in the presence of the teacher and may be allowed to put it away.

2. Device may be taken away until the end of the day (to be picked up by student). Offense may be logged in PowerSchool.

3. Device may be taken away from the student and must be picked up by the student's parents during school hours or after school, after consultation with a school administrator. Offense may be logged in PowerSchool.

4. Student may lose the privilege to use device on district property. Offense may be logged in PowerSchool.

V. Use of Cellular Devices on Buses or During School Activities

A. Cellular device usage by students while riding to and from school on the bus, or on the bus during school-sponsored activities is at the discretion of the bus driver and/or the student advisor/supervisor.

B. Distracting behavior which creates an unsafe environment will not be tolerated.

C. Cellular cameras and audio recorders may not be used on the bus.

D. The District Appropriate Use Policy applies to use on buses or during school activities.

VI. Privacy in Bathrooms, Locker Rooms and/or Dressing Areas

A. Individuals who use school district bathrooms, locker rooms and/or dressing areas have a right to a safe environment, which includes a reasonable assurance that the District will not tolerate the use of audio or visual recording devices, including a cell phone, in changing areas, rest rooms or locker rooms to record or transfer images or recordings from these areas. In order to ensure that the privacy of all individuals is protected, the District has adopted these regulations to ensure that this right of privacy is not violated.

B. When the District has reason to believe that any person has violated this prohibition regarding the transmission of pictures of persons from the bathroom, locker room and/or dressing area, or has, in any other way, violated the right of privacy within these areas, the building principal shall contact local law enforcement representatives and make the appropriate reports.

C. Any person violating this policy may be subject to prosecution and face suspension and/or recommendation for expulsion.

D. School officials have the right to confiscate any cellular or recording device if there is a reasonable suspicion that the cellular or recording device has been used in violation of this policy. School administrators may search the contents of that device to ensure that images have not been taken or transmitted from within the locker room and/or dressing area.

CIVIL RIGHTS/SECTION 504 GRIEVANCE PROCEDURE

Local Procedure Step

A written grievance signed by the complainant shall be submitted to the appropriate District Coordinator. The Coordinator shall further investigate the matter of grievance and reply in writing to the complainant with 10 business days.

If the complainant wishes to appeal the decision of the Coordinator, she/he may submit a signed statement of appeal to the Superintendent of Schools within 10 business days after receipt of the Coordinator's response. The Superintendent shall meet with all parties involved, formulate a conclusion, and respond in writing to the complainant within 10 business days.

If the complainant is not satisfied, she/he may appeal through a signed statement to the Cache County School Board of Education within 10 business days of her/his receipt of the Superintendent's response in step 2. In an attempt to resolve the grievance, the Board will meet with the concerned parties and their representative within 40 days of such an appeal. A copy of the Board's disposition of the appeal shall be sent to each party within 10 business days of this meeting.

CLASS CHANGES

Students must request schedule changes within 3 school days of each trimester. First day schedule changes are not permitted except in the case of course errors or omissions. Schedule change request forms will be available after the first day of school in the counseling office lobby and should be turned into a member of the counseling department. After the two-week mark, the student will receive the grades for all classes enrolled in, regardless of whether or not the student is attending or wishes to withdraw or drop the class.

CLUBS

Clubs may be organized to meet the educational objectives of our school and provide benefits to the student. Only clubs approved by the administration and school board may exist on campus at Ridgeline.

Procedure for club organization:

1. Club must submit an application with a charter including the proposed club name, proposed faculty member to act as supervisor, and commitment to comply with all applicable rules, policies, and laws. The charter shall also state the club's purpose, goals, and activities, and its category; athletic, business/economic, agriculture, science, gaming, religious, community service/social justice, or other. Applications are due by September 30th each school year.
2. Identify a faculty advisor at Ridgeline High School
3. Club is approved by Ridgeline administration
4. Club is approved by School Board

The club is presented to and approved by the Cache County School Board. These presentations can be scheduled through the assistant principal over clubs. Generally speaking, club activities are to be confined to the school campus. Please be advised that even when all steps have been completed, club approval may not be granted. An appeal process may go through the Ridgeline administration and the school board. The Federal Equal Access Act, 20 U.S.C. Sec. 4071-4074 applies to school clubs. Membership in school clubs is available only to students of Ridgeline High School. Participation in school clubs is strictly voluntary, and the school reserves the right to discipline students involved in club activities for behaviors inappropriate to students. Ridgeline High School shall not be identified or otherwise associated with the goals, objectives, activities, or opinions of any non-curriculum related student groups. In affording student groups an opportunity to meet, the school is merely making its facilities available.

COMPUTER USE

Ridgeline High School follows the Cache County School District Acceptable Use Policy in regard to computer and network use. The policy is as follows:

Cache County School District's Acceptable Use Policy

Introduction

The Cache County School Board considers technology an essential tool in the educational process. There is an expectation that staff and students will use technology responsibly. To help promote good digital citizenship, the Cache County School District has adopted the following policies and procedures:

I. Filtering and Monitoring

A. Filtering software is used on the district network to block or filter access to objectionable material in accordance with the Children's Internet Protection Act (CIPA).

B. While filters make it more difficult for objectionable material to be received or accessed, filters are not a solution by themselves. Filtering software is never 100% effective. On a global network such as the Internet, it is impossible to effectively filter everything. On occasion, users of online systems may encounter material that is controversial and which other users, parents, or staff may consider inappropriate or offensive. Students or staff should notify the appropriate school authority if dangerous or inappropriate information or messages are encountered. Every user must take responsibility for his or her use of the network and Internet and avoid objectionable sites or materials.

C. Any attempts to subvert the District's Internet and/or email filter or to conceal inappropriate Internet activity are prohibited, such as proxies, special ports, modifications to district browser settings and any other techniques designed to evade filtering or enable the access or publication of inappropriate content.

II. Copyright & Trademarks

A. Board policy requires that students respect the Copyright laws and the rights of copyright owners. Copyright law information has been provided to each school library media center for reference. Downloading, copying, duplicating and distributing software, music, sound files, movies, images or other copyrighted materials without the specific written permission of the copyright owner is generally prohibited.

B. The Fair Use Doctrine of the United States Copyright Law (Title 17, USC) allows or the duplication and distribution of materials for educational purposes within the four walls of a classroom and when content is cited appropriately. Once those materials leave the four walls of that room – e.g.: in a podcast or video placed on a website, fair use ceases to apply and all copyright laws are in full effect.

C. An individual may be breaking the law if he/she reproduces or uses a work created by someone else without permission. Whenever you are unsure about using a copyrighted work, obtain permission first from the copyright owner.

D. Trademarks, such as logos and names representing a company, are protected under trademark law. Permission should be obtained prior to using trademarked names in any widespread publications, such as on the web.

III. Student Directory Information

A. Cache County School District may disclose appropriately designated “directory information” without written parental consent, unless the parent has advised the

District to the contrary. An opportunity to opt out of disclosure is provided as part of the registration process.

B. The primary purpose of directory information is to allow the district to include this type of information in certain school publications. Examples include:

1. A playbill, showing the student's role in a drama production
2. The annual yearbook
3. Honor roll or other recognition lists
4. Graduation programs
5. Sports activity sheets, such as for wrestling, showing weight and height of team members.

C. Directory information can also be disclosed to outside organizations without prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings, or publish yearbooks, or institutions of higher education. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with the following information –names, addresses and telephone listings. This information could include:

1. Student first and last name
2. Student gender
3. Student home address
4. Student photograph
5. Student dates of attendance (years)
6. Student grade level
7. Student diplomas, honors, awards received
8. Student participation in school activities or school sports
9. Student weight and height for members of school athletic teams
10. Student most recent school attended

IV. No Expectation of Privacy

A. No user should have an expectation of privacy when using the CCSD network or equipment.

B. The District reserves the right to disclose to law enforcement officials or third parties any electronic messages, as appropriate.

C. All documents used on school computers are subject to public records disclosure laws.

D. Any personal electronic device installed or connected to the District network, and all information and data on it, is subject to the policies of the school board and any additional school or district department guidelines.

E. Backup is made of all District email correspondence for purposes of public disclosure and disaster recovery. The District reserves the right to monitor, inspect, copy, review and store information without prior notice.

V. Use of District Owned Devices

A. The school district provides a variety of devices to both students and staff to facilitate teaching and learning and to help employees to conduct the business of the district. Many of these devices are mobile that allow staff flexibility and movement of the assets in order to accomplish their work.

B. There is an expectation that mobile devices will be used primarily for purposes related to the business of the district. However, there is also an understanding that these devices can be important to both personal and business productivity. For example, employees may keep calendar items for both personal and business purposes, or to do lists for both personal or business use. This is appropriate and expected. A good rule to follow is that all district owned devices should be used primarily for business purposes.

C. District owned mobile devices should be tagged in accordance with the Business Office's inventory and tracking procedures. During asset audits, these devices should be available for inspection to ensure they are tagged and tracked properly. School inventories should indicate the primary location of the device and person responsible for the device.

VI. Use of Personal Devices

A. All use of the District network and Internet system on personal cell phones or other digital devices while on campus is subject to the provisions of the individual school policies. Users may not share or post personal information about or images of any other student, staff member or employee without permission from that student, staff member or employee.

B. If a user is found to have abused a personal cell phone or digital device in a manner that is not in accord with this policy, the administrator may ban the user's use of any and all personal cell phone or digital devices on the district network.

VII. Off Campus Internet Expression

A. Users may be disciplined for expression on offcampus networks or websites if the expression is deemed to cause a substantial disruption in school, or collide or interfere with the rights of other students, staff or employees.

B. Maintaining or posting material to a website or blog that threatens a likelihood of substantial disruption in school, including harming or interfering with the rights of other users to participate fully in school or extracurricular activities, can subject the student or employee to penalties and disciplinary action.

VIII. Warranties

A. The Cache County School Board makes no warranties of any kind, whether expressed or implied, for the services provided.

B. The School Board is not responsible for any damages suffered, including loss of data, in conjunction with the use of its networks or equipment.

IX. Acceptable Use

Prohibited conduct includes, but is not limited to, the following:

A. Accessing, sending, creating or posting materials or communications that are:

1. Damaging to another person's reputation
2. Abusive
3. Obscene
4. Sexually oriented
5. Threatening or demeaning to another person
6. Contrary to the school's policy on harassment or bullying
7. Illegal

B. Using the network for financial gain or advertising.

C. Posting or plagiarizing work created by another person without his/her consent.

D. Attempting to read, alter, delete, or copy the email messages of other system users.

E. Giving out personal information such as driver's license or social security numbers, bankcard or checking account information.

F. Using the school's computer hardware or network for any illegal activity.

G. Downloading, installing, or using games, music files, public domain, shareware or any other unauthorized program on any school's computer or computer system. Accessing entertainment sites, such as social networking sites or gaming sites, except for legitimate educational purposes under the supervision of a teacher or other professional.

H. Purposely bringing on premises, or infecting any school computer or network with, a virus, or program designed to damage, alter, destroy or provide access to unauthorized data.

I. Gaining access or attempting to access unauthorized or restricted network resources, or the data and documents of another person.

J. Using or attempting to use the password or account of another person, or utilizing a computer while logged on under another user's account. Providing another user with user account information or passwords.

K. Using the school's computers or network while access privileges have been suspended.

L. Altering or attempting to alter the standard configuration of a computer, network electronics, the operating system, or any of the software.

M. Attempting to vandalize, disconnect or disassemble any network or computer component.

N. Connecting to or installing any computer hardware, components, or installing software on school devices without prior approval of the District technology personnel.

O. Bypassing or attempting to circumvent network security, virus protection, or filtering.

X. Disciplinary Actions

A. If a user violates any of the preceding policy provisions, his/her access may be limited or terminated and future access may be denied. In addition, appropriate disciplinary action may be taken, which may include, but are not limited to probation, termination, suspension, expulsion, legal action, and/or referral to law enforcement as appropriate.

COUNSELING SERVICES

Individual and group college and career guidance counseling services are provided. School counselors have access to student files, which contain a complete record of grades, tests, activities and interviews from past school years. Each counselor is assigned a particular group of students. Students should sign up for a counselor conference in the counseling office. Students will be seen in the order of their signing up.

CREDIT

The school day is divided into a five period schedule and a Flex Period. One-half (1/2) unit of credit will be awarded for the successful completion of each twelve week, full period class.

DANCES

Dances are designed to provide an enjoyable and safe atmosphere for students. To help protect the safety of all who attend our dances, please note that there is no "moshing," slam dancing, "freak or grind" dancing, nor any other behavior (dance or otherwise) that is considered inappropriate or unsafe by school personnel. Should students engage in such dance or behavior, they are subject to: (1) removal from the dance, or (2) suspension from all dances for the rest of the year, or (3) parent conference, or (4) suspension from school, or a combination of any or all of these actions depending on the severity of the behavior. School dances end promptly at 11:00 p.m.

Admittance to high school dances may require possession of a current year student body card.

DRESS CODE

Purpose: The courts, state, and federal laws, as well as Cache County School District, require an atmosphere at school, which provides for a safe, orderly, and distraction-free learning environment. The following dress code policy has been designed to support such an environment.

There appears to be a close relationship between good dress and grooming habits, good work and study habits, and proper school behavior. If clothing, hair style, or personal adornment is causing a disruption in school or at any school function, appropriate disciplinary action will be taken.

Disruption is defined as, but not limited to, reactions by other individuals to the clothing or adornment, which causes the teacher/administrator to lose the attention of the students, to modify or cease instructional activities, or to deal with student confrontations or complaints.

Responsibilities: Adherence to dress and grooming standards is the responsibility of the student and his/her parents/guardians. Enforcement of the school's dress code and standards is the responsibility of the school administration, faculty, and staff. Students that do not comply with a teacher's request will be referred to the school administration for corrective action. Consequences for the violation of the dress code are listed in each school's student handbook. Any item which violates the dress code may be confiscated and not returned to the student or parent at the discretion of the school administration or law enforcement.

All schools are expected to enforce the following guidelines. Individual schools may add to this policy with School Board approval. It is recognized that activities may arise that call for variations; therefore, exceptions to this policy may be made for special occasions only when so designated by the school administration.

Consequences: Students who choose not to comply with the staff member's request will be reported to the school's administration. When a dress code violation occurs, the student will be required to change clothing (turn clothing article inside out or call home for a change of clothes or wear a school-designated article of clothing loaned by the school—all of which is determined by the school administration).

The Cache County School District has established the following guidelines to aid parents and students in selecting proper school attire:

1. Students should be clean and well groomed (hair, clothes, cosmetics). If safety is a factor, more stringent standards may be applied.
2. Shoes or sandals must be worn at all times while on campus.
3. Except for religious or medical purposes, hats, caps, and other head coverings shall not be worn or displayed inside school facilities during school hours.
4. Clothes shall sufficiently cover undergarments at all times.
5. See-through or net fabrics, halter-tops, off-the shoulder or low-cut tops, bare midriffs, and muscle shirts (sleeveless/bare midriff shirts) are prohibited.
6. Shorts and skirts must be near the knee.
7. Clothing, jewelry, personal items (backpacks/bags, binders, bandannas, etc.), and skin shall be free of writing, pictures, symbols, insignia, or color combinations which:
 1. Communicate crude, profane, or sexually suggestive messages
 2. Displays drug, alcohol, or tobacco advertising, promotion, or likenesses
 3. Advocate racial, ethnic, or religious prejudice
 4. Represent or give evidence to gang membership or affiliation
8. Metal accessories that present a hazard to the health or safety of the wearer or others are prohibited on school grounds.

DUE PROCESS

1. Students referred for discipline under this policy will have the opportunity to meet with a school administrator to tell their side of the story.
2. If the site administrator recommends removal for more than 10 school days, a Cache County District Administrator will hear the case at the school with the student, parents or guardian, the site administrator and others as necessary. Both school and district administrators will fully review all evidence including statements from potential student victims and/or their parents/legal guardians. This hearing will be held within 10 days of removal from school. If the Cache County District Administrator agrees that the student should be removed for more than 10 school days, this recommendation will be given to the Cache County School Board for approval.

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3. Students removed from school for more than 10 school days can appeal the decision by writing to the Cache County School District Superintendent within 10 days of the decision. Parent or guardian is responsible to plan for the student's education during suspension and/or expulsion and to pay for any services not provided by the district.

EIGHTEEN YEAR OLD STUDENTS

All students attending the regular high school, regardless of age, are subject to the same rules. An 18 year old is, therefore, required to have the same parent permission and the same parent involvement, as a younger student requires. An 18 year old who does not wish to conform to this ruling and who wishes to be treated as an adult should enroll in the adult high school program.

ELECTIONS

Packets for school elections may be obtained from the main office. Before a candidate will be allowed to enter the primary campaign, the packet must be completed, submitted on time, and the candidate be eligible for office. Prospective candidates for elected offices must have:

- A. An accumulative academic grade point average of 3.0 (9th grade to present) or an accumulative academic grade point average of 3.0 or better (from the preceding two trimesters).
- B. No academic "F" or "I" during the preceding two grading periods.
- C. At least 90% attendance and no more than 10% tardies during the election school year.
- D. Higher grade and attendance expectations are allowed at the discretion of the advisor.

ELIGIBILITY TO REPRESENT RIDGELINE HIGH SCHOOL THROUGH SPORTS, CLUBS, ELECTED OFFICES, PERFORMING ARTS, ETC.

The Ridgeline High School Administration reserves the right to declare any student ineligible to represent the school in any organization or activity, including UHSAA (Utah High School Activities Association) activities. These privileges will be revoked if a student fails to uphold adopted school standards during the student's participating season or term of office. RHS endorses and uphold the eligibility standards of the Utah High School Activities Association.

- A. The academic grade point average of 2.0 for the previous trimester.
- B. If during their activity season, a student's gpa falls below 2.0 or he/she has more than one "F", that student will be given one week to raise their grades to 2.0 and no "F's" in order to remain eligible to represent RHS.

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- C. No more than one academic "F", "WP", "WF, or "I" during the preceding grading period.
 - D. 90% attendance and no more than 10% tardies during the previous and current trimesters. Coaches and advisors have the right to require a higher standard.
 - E. A student who has below 90% attendance the previous trimester may, with the coach's permission, try out for a team, but will not be eligible to compete until the student's attendance reaches 90% when combining the previous and current trimesters.
 - F. A student who falls below 90% attendance during the trimester of their activity season, will not be eligible to compete during that season until his/her attendance again reaches 90% for the current trimester.
 - G. Infractions of the law (substance abuse, shoplifting, theft, vandalism, etc.), as related to eligibility to represent Ridgeline High School as an elected officer, appointed officer, and/or participant in regular and extracurricular activities may be dealt with as follows:
 - a. Where there is an infraction or alleged violation, the student's eligibility to represent Ridgeline High School will be determined on an individual basis through an informal investigation conducted by school officials. If the individual is found to be a major party or participant in a violation, he/she will not be able to participate as a member of any extracurricular group, or in any way represent Ridgeline High School.
 - b. This ineligibility will continue through the sports or activity season, or the term of office to which the individual has been appointed or elected or until all fines, service, or other consequences implemented by the court system have been met. (For substance abuse infractions see district policy on illegal substance abuse in their handbook.)

FLEX – as it Relates to Eligibility

For a student to be eligible to represent Ridgeline High School in an interscholastic competition, student government or extracurricular activities, that student must have made up any prior failed FLEX class. Failed FLEX classes are dealt with on an individual basis through the RHS Peer Court.

Behavior

No student shall be eligible to represent Ridgeline High School or to participate in any activity if school officials deem his/her school behavior or off-campus behavior severely disrupts the educational process at Ridgeline High School.

EQUAL EDUCATIONAL AND EMPLOYMENT OPPORTUNITY

It is the policy of the Cache County School District to provide equal educational and employment opportunity for all individuals. Therefore, the District prohibits all discrimination on the basis of race, color, religion, sex, age, national origin, disability, or veteran status. This policy extends to all aspects of the District's educational programs, as well as to the use of all District facilities, and participation in all District-sponsored activities.

FAILURE OF A CLASS

IF A STUDENT FAILS A CLASS OR KNOWS THAT HE OR SHE WILL FAIL A CLASS, HE OR SHE MUST SEE A COUNSELOR IMMEDIATELY TO DISCUSS HOW TO MAKE UP (IF POSSIBLE) THE FAILED CLASS. Consequences to failing a class are as follows:

- A. Generally, a student may take a particular class only once during the regular school program. Should a student fail a class, he/she may be required to retake that class through Adult Education courses, which require payment of a tuition fee and which are held after the regular school day. The student may also take an on-line course. Tuition fees for credit recovery are the responsibility of the student.
- B. In the event a student fails Driver's Education, the student will only be allowed to enroll in a make-up, Summer Driver's Education program, again offered at a fee.
- C. In the event a student fails a Bridgerland Technical College (BTECH) program and is dropped from the program during a trimester, the student will not be allowed to register into a Ridgeline class until the end of the trimester.
- D. In the event a student fails or is removed from Released Time during a trimester, the student will not be allowed to register into a RHS class until the end of the trimester.
- E. In the instance of chronic failure, or default in meeting educational requirements, a student may be referred to Superintendent and Board of Education for removal from school.

FEES

Fees for activities, participation to run for an office or be on a team, books, Advanced Placement (AP) tests, etc. are required to be paid before the student is allowed to participate. If student fees are still unpaid by the time the student is

ready to graduate, the student will not be allowed to participate in the graduation ceremony.

FERPA

Under the federal Family Educational Rights and Privacy Act (FERPA), parents may annually review student records. Parents wishing to review their son/daughter's records should contact the school for an appointment. In a timely manner, the school will respond to such requests within 45 days of the notification. Parents or eligible students (those 18 years of age) may ask the school to amend the records they believe are inaccurate or misleading. Their request must be in writing, to the principal, and state what part of the record is inaccurate and why and what they want changed. If the school decides not to amend the record as requested, the District will notify the parent or eligible student and advise them of their right to a hearing regarding their request for a change.

Parents/guardians/eligible students have the right to consent to disclosures of personally identifiable information contained in student records except as provided by FERPA. Disclosure without consent is allowed to school officials with legitimate educational interests. A school official has a legitimate educational interest if that official needs to review an educational record in order to fulfill his/her professional responsibility.

FIRE ALARMS

Fire alarm stations and devices safeguard students and the school. False fire alarms are illegal, and anyone who triggers a fire alarm falsely is subject to prosecution and arrest and may be charged with a crime.

The signal for a fire drill is a continuous sounding of the emergency alarm. When the fire alarm sounds, students are to exit the building immediately according to the exit plan posted in each room. Students are to gather in the parking lots outside the building. An all clear PA announcement will signal when it is safe to re-enter the building.

FLEX

The Flex program is designed to allow students time within the school day to get extra help from teachers, have extra time to work on school assignments, participate in enrichment activities, and/or earn credit. This class is sandwiched between first and second hours.

Each FLEX class is six weeks long, with two sessions per trimester. Students should preregister for the classes they need or want from the school website at announced times. Students who fail to register themselves will be assigned a FLEX class. Students below a 2.0 GPA must register for the study hall class that will be of the most benefit to them. Because students choose their own FLEX class, they are expected to attend that class regularly. On occasion when a student needs help from one of his/her other teachers, the student needs to obtain a FLEX pass from that teacher prior to the FLEX hour. All students must go to their assigned FLEX class for roll call and to listen to announcements, and then if they need to move to another class, they can at that time. Students must present the FLEX pass to their teacher for approval before moving to another class.

All FLEX classes other than those taken for credit are pass /fail classes. To pass, students must meet the teacher's attendance and participation requirement. This means students need to attend, be on time and be productive in class. Students who fail a FLEX class jeopardize their opportunity to "walk" at graduation. To earn back "walking" privileges, after failing a FLEX class students must appear in Peer Court to determine the makeup requirements.

It is the expectation of the Ridgeline faculty and administration that students will take full opportunity of the FLEX program to enhance student learning.

GRADUATION CEREMONIES

Participation at graduation is a privilege and not a right. It is an important and dignified recognition of accomplishing 13 years of education. It is not a "party" or "game-type" atmosphere. Beach balls, inflatable toys, air horns, noise makers, silly string, or any other devices that will disrupt or be disrespectful to participants of this dignified event are not to be brought to graduation ceremonies by either the graduates or anyone in the audience.

The Cache County School District Board of Education will award diplomas at the graduation ceremony to students who are in good standing at the school and have completed the state and district graduation requirements. Good standing means the student has passed all Flex classes or made up for lost credit, has a good citizenship record, and doesn't have any outstanding debt to the school.

GRADES

Report cards are issued three times each year. They are issued to enable the home and the student to be informed of the student's progress. The following terms are used in describing grades:

A/4 The student demonstrates a deep understanding of the material and can apply it in most new situations

B/3 The student demonstrates a solid understanding of the material and can apply it in many new situations

C/2 The student demonstrates an average understanding of the material and can sometimes apply in in new situations

D/1 The student demonstrates little understanding the material and can rarely apply it successfully in new situations

F/0 (no credit given) The student doesn't demonstrate an understanding of the material and cannot apply it.

Incomplete "I" grades can change to passing grade if made up within six weeks from the end of the trimester, unless falling under university concurrent enrollment classification. Typically teachers do not give "I" grades third trimester.

Once a teacher assigns a grade to a student, that grade can only be changed by the teacher that gave the grade and within six weeks of the grade being posted.

An "incomplete" or "I" grade may (1) be requested by the student if illness or other extenuating circumstance arise which will prevent him/her from completing the required course work or (2) be given in a Performance-based class by the instructor if the student has not yet demonstrated mastery. The "I" grade may be given for purposes of remediation only, not for postponement or evasion of a failing grade. Unless the student has earned at least 60% of the possible points, an "I" grade may not be given. If a student receives an "I", he/she must make arrangements with the teacher to complete the assigned work as quickly as possible, in no case no later than six weeks after end of the trimester. After an incomplete has been on the transcript beyond the sixth week and the student has failed to complete requirements, the grade will be changed to an "F". The sole exception to this policy is if the student is enrolled in a university concurrent enrollment class requiring more than one trimester to complete. In this instance, the instructor may opt to give the student an "I" for the first trimester grade, which will be changed to reflect the final class grade at the end of the second trimester.

Students wishing to retake a course and receive a grade change must request to do so with their academic counselor before retaking the course. A course grade change

request form must be signed by the principal and submitted before the first day of the retaken class in order for the new grade to replace the previous course grade. Following completion, the old grade will be removed from the transcript and the new grade recorded on the transcript in compliance with district policy.

GRIEVANCE PROCEDURE

The administration recognizes that each student has the right to present through accepted channels of communication, any grievance that he/she may have. The grievance may be presented, reviewed and equitably resolved through due process.

Each student is entitled to register a grievance by the following steps:

- A. The grievance should be presented to the assigned assistant principal.
- B. If the grievant is not satisfied by the decision of the assistant principal, the grievant may appeal the decision to the principal for arbitration.
- C. If the grievant is not satisfied by the principal's decision, the grievant may then submit the grievance in writing to the superintendent.

HARASSMENT

The Cache County School District forbids any form of harassment. Students who believe they are being harassed, may first to tell the person involved to stop. In many cases the clear indication this will be enough to take care of the situation. Students are not required, however, to confront the person in this way. Students have the right to take the problem immediately and directly to appropriate school authorities.

Ridgeline High School also uses anonymoustips.com and the SafeUT app as a means for students and parents to report harassment, abuse, or any other unsafe or inappropriate behavior.

HOMEBOUND

A parent or guardian may request instructional materials for a student if accident or illness necessitates more than three consecutive days of absences. Requests should be made through the Attendance Office, and the materials may be picked up at the Attendance Office. To curb abuse, a letter from a doctor may be required before a student is placed on homebound rolls.

IMMUNIZATIONS

Students who have not updated their immunization will not be admitted to school. State law requires the school review all student immunizations to assure compliance with the state law.

LASER POINTING DEVICES

Students may not possess laser-pointing devices on campus. Any laser device found in a student's possession will be confiscated and not returned.

LOCKERS

Student lockers are school property and are subject to search by school administrators. Because the school cannot control the student's dissemination of locker combination numbers, the school is not responsible nor liable for thefts from lockers. Students are encouraged NOT to leave valuables or money in lockers. Students will be responsible for the assigned locker. Any destruction to a locker will be charged against the occupants unless reported otherwise.

MAKE-UP POLICY

Class work or tests missed because of student absence must be promptly made up. Teacher disclosure statements reveal the limitations imposed by the teacher, usually noting the work must be completed within 5 days. Teachers may not accept make-up work after that time limit.

It is the responsibility of each student to arrange for his/her own make-up work when absent, whether it be due to illness, suspension, vacation or other school or parental excused activities. To arrange for make-up work, a student and/or parent may contact teachers directly, call a fellow student for assignments, get the work beforehand, or pick up the homework when he/she returns to school.

When a student's absence is unverified or the result of a suspension, the school is under no compulsion to provide for make-up work or examinations.

MEDICINE DISPENSING

Teachers and administrators do not dispense any kind of medicine.

If a student has need of aspirin or any other kind of non-prescription medicine, he/she should bring it from home and carry it with them. They are not permitted to distribute it to others.

Medication may only be administered to a student by the principal's secretary or another designee if:

1. The student's parent or legal guardian has provided a current written and signed request that medication be administered during regular school hours to the student; and
2. The student's licensed health care provider has prescribed the medication and provides documentation as to the method, amount, and time schedule for administration, and a statement that administration of medication by school employees during periods when the student is under the control of the school is medically necessary.

These school personnel are not liable, civilly or criminally, for any adverse reaction suffered by the student as a result of taking the medication.

A student is permitted to possess and self-administer asthma or diabetes medication or related medical devices, supplies and equipment, if the student's parent or guardian signs a statement authorizing the student to self-administer the medication and acknowledges in the letter that the student is responsible for, and capable of, self-administering the medication.

The student's health care provider must also provide a written statement that states the name of the asthma or diabetes medication prescribed or authorized for the student's use and that it is medically appropriate for the student to self-administer the medication and be in possession of asthma or diabetes medication at all times.

PARKING

Students electing to park at the school do so at their own risk. In providing a safe environment, vehicles on school campus are subject to search. The school is not responsible or liable for damage or theft done to vehicles or contents of vehicles while parked at school.

Students are not to park in faculty parking lots, fire lanes, or in visitor parking areas. Vehicles parked improperly will be cited, booted, or towed at the driver's expense. The parking lots are patrolled during school hours by Cache County Sheriff officers, and violators will be cited. A \$15 fine is standard for violations, payable to the school bookkeeper. Following your third unpaid violation, you will be booted. Should a "boot" be placed on your car, a \$50 fine will be required before the boot is

removed. Student vehicles with repeat or outstanding violations or student vehicles parked in unauthorized areas may be towed (vehicle driver subject to impound fees), and the vehicle will not be released until impound fees AND outstanding fines at Ridgeline are paid in full.

PHOTOGRAPHING/VIDEOTAPING

Students participating in school activities, performances, or events are understood to also consent to photography, videotaping, or other means of recording the activity, performance, or event.

Students are prohibited from photographing/videotaping another individual at school without that individual's knowledge or consent.

PUBLIC ADDRESS SYSTEM OR VIDEO BROADCASTS

As a general rule PA announcements or video news broadcasts are to be made once a day for school related/sponsored activities only. Announcements should be submitted to the Main Office and require the signature of the advisor.

RELEASE TIME

Students who are registered for Release Time are not permitted to remain on the Ridgeline campus and may be ticketed for trespassing.

RESIDENCY

Students must live with parents or legal guardian while attending Ridgeline High School. Students who live outside the school boundaries must complete a school-choice application and be approved by the district before attending Ridgeline.

RESOURCE OFFICER

A deputy sheriff maintains an office at the school and assists in investigations at the school, conducts routine patrols, enforces all applicable laws, as well as teaches a law enforcement class. Students and parents are welcome to contact the resource officer for law enforcement related matters. All thefts should be reported immediately to the resource officer. The school is not responsible for lost or stolen items.

ROLLER BLADING/SKATEBOARDING/SCOOTERS

Individuals are not permitted to roller blade, ride scooters, or skateboard anywhere on school property.

SCHOLARSHIPS

Scholarships worth hundreds of thousands of dollars are given to students each year. Students should check with the counselors on scholarship possibilities. Some private universities require applications to be sent in between the junior and senior year.

SCHOOL RINGS

A school ring is available to those students who desire to own one. Further information may be obtained through the office.

SEARCHES AND SEIZURE

In order to maintain order and discipline in a school and to address the challenges posed by drugs, weapons, and theft, school administrators are empowered to conduct on-campus searches of student lockers, bags, and automobiles. Police dogs may also be used to do random locker or car searches. Additionally, law enforcement may be summoned if sufficient cause for a search is apparent.

SELECTING PERFORMING GROUPS/TEAM MEMBERS

Selection of members of school performing groups or teams is based upon that group's/team's/director's/coach's criteria, which may include try-outs and outside judging.

SICK ROOM

The sick room is located in the Main Office. Students must check in with the school secretary before using the facilities.

SOLICITATION FOR PROFIT

Flyers, posters, or any other form of communication for commercial gain is prohibited without express permission from the Ridgeline administration.

SPEED LIMITS

Maximum speed limits on campus driveways and parking lots is 15 miles per hour or slower according to existing conditions. Patrolling of the campus speed limits is done by law enforcement. Violators will be cited.

SPORTSMANSHIP

Ridgeline High School follows all policies set forth by Utah High School Activity Association in their current Handbook. Spectators may be removed from the venue by administration or law enforcement for exhibiting poor sportsmanship.

STUDENT BODY CARDS

A student body card is a form of identification. It is your passport to school functions and your Lunch card. It is not transferable. A card will be confiscated if used improperly. If a student loses his/her card, a \$5.00 replacement fee will be charged.

STUDENTS WITH DISABILITIES

Students with disabilities are those individuals who qualify for special education and related services under Public Law 101-476, the Individuals with Disabilities Education Act (IDEA), and/or under Section 504 of the Rehabilitation Act Amendments of 1973 and/or under the Americans with Disabilities Act of 1990. Students with disabilities enrolled in Cache County School District are accountable for the same standards of behavior as all other students unless their Individualized Education Plan (IEP) teams have determined that their disabilities prevent adherence to these standards and have agreed upon altered standards on their IEP's

SUSPENSION

The school may suspend a student for inappropriate behavior for up to ten days per occurrence. During a suspension, the student may not be on the school campus. Teachers are under no obligation to provide homework or tests for students suspended from school. Every student suspended from school will be referred to a counselor for guidance.

THEFT

Students should report thefts to the school resource officer immediately. The school is not responsible for losses due to thefts. Students are advised to leave valuables at home.

TRANSFERS

A student's Plan for College and Career Readiness (PCCR) guides class registration. No transfers are permitted after the first three days of a trimester. If a transfer is made during a grading period, any academic grades earned and attendance infractions from the exited class will be transferred to the new class records. Transfer credits from non-accredited educational institutions may or may not be accepted. Acceptance of such credit will be at the discretion of the administration.

TRAVEL

Students representing the school must travel as a group to and from the activity and use district approved transportation. The only exception to this policy is that, at the discretion of the advisor, the advisor may elect to allow a student to travel home after an activity with that student's parent/guardian. In no event will a student be allowed to travel home with anyone other than that student's parent/guardian. All students involved in school activities must adhere to district approved transportation policies.

TRESPASS

Utah State law provides that a person is guilty of criminal trespass upon school property if the person enters or remains unlawfully upon school property, and:

1. Intends to cause annoyance or injury to a person or damage to property on the school property;
2. Intends to commit a crime; or
3. Is reckless as to whether the person's presence will cause fear for the safety of another; or
4. Enters or remains without authorization upon school property if notice against entry or remaining has been given by:
5. Personal communication to the person by a school official or an individual with apparent authority to act for a school official;
6. The posting of signs likely to come to the attention of trespassers;
7. Fencing or other enclosure obviously designed to exclude trespassers; or
8. A current order of suspension or expulsion.

During class time, students are expected to be in class. Students are not allowed to be in the school building if they are not enrolled in a class. Violators will be cited for trespass and referred to the courts. If you are in the building or on school grounds

after hours or on weekends without adult supervision and direction, you can be arrested for trespass.

VISITORS

Visitors may attend Ridgeline High School only with the permission of a principal and with the receipt of a visitor's pass. Admission into each class is by showing the visitor's pass to the instructor and by the permission of the classroom teacher. Visitors without a visitor's pass may be cited for trespass. Student visitors from other Cache Valley schools are not permitted during school hours unless they are part of an official student delegation from a valley school and are here to represent that school.

WEAPONS

State law prohibits a student from possessing a weapon (real or facsimile), explosive, flammable material, or other material dangerous to persons or property in a public or private elementary or secondary school, on the grounds of the school, or in those parts of a building, park, or stadium which are being used for an activity sponsored by or through the school.

WITHDRAWALS AND REFUNDS

The student must contact his counselor for an interview and withdrawal form. This form is to be presented to each teacher and the Media Coordinator and the bookkeeper who will list any charges due and sign the space provided. Any grade the student has earned to date will also be listed by each teacher on the right hand margin of the withdrawal form.

No refunds can be made for insurance because premiums are submitted to the insuring company at the beginning of the school year.

Updated RHS Administration 7/9/2018